



Accident Information Sheet

Martinson & Beason recommends you print this sheet and keep a copy of it and a pen in your glove box. If you are in an accident, you may be upset and not thinking clearly. This information sheet will help you to capture all the information you need about the accident. We also recommend that you take photographs of the accident—not only the vehicles but also the surrounding area to give the context of the accident.

Accident Do's and Don't's

DO:	DON'T:
Call 911 and report the accident	Leave the accident scene
Check for injuries and treat for shock	Move injury victims
Collect driver contact and insurance information	Admit fault
Collect witness names and phone numbers	Discuss the accident (except with the police)
Photograph the scene, if safe to do so	Leave personal property in your car if it must be towed
Get a case number of a copy of the police report	Sign anything other than the police report

Collect Accident Information

Date/Time of Accident:

Exact Location:

Driver Information

	Driver 1	Driver 2
Name		
Home Address		
Home Phone		
Cell Phone		

Work Phone		
Email		
Insurance Company		
Policy #		
Driver's License # and State		
License Plate Tag #		
Car Information: Make/Model/Year/Color		

Witness Information

	Witness 1	Witness 2
Name		
Home Address		
Home Phone		
Cell Phone		
Work Phone		
Email		

Responding Police Department:

Responding Officer Name & Badge #:

Police Accident Report Number:

If you were injured in the accident and have a question about your rights, feel free to contact the injury attorneys at Martinson & Beason by calling **800-255-6534** or visiting our website, **MartinsonAndBeason.com**.



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